

Council Offices:

Burnham Park, Windsor Lane

Burnham, Bucks SL1 7HR

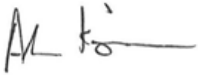
Tel: +44 (0)1628 661381 • Fax: +44 (0)1628 666025

10th September 2025

To members of the Policy and Resources Committee, and all other Burnham Parish Councillors for information.

You are hereby summoned to attend **a meeting of the Policy and Resources Committee** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **16th September 2025 at 6.30pm**

Apologies for absence should be sent to the Clerk at the above address.



Adam Killeya
Clerk to the Council
clerk@burnhamparish.gov.uk

POLICY AND RESOURCES COMMITTEE

16th September 2025 6:30pm

AGENDA

*Please note that under Council standing orders, a person who attends a meeting is permitted to report on / record the part of the meeting that is open to the public. Where a meeting is being recorded, the Chair of the meeting should be informed, and they will inform the meeting. You may not provide an oral report or oral commentary about a meeting **as it takes place** unless you have been given permission.*

1. To accept apologies for absence

2. Declarations of interest

- a) To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest.
- b) To receive any written requests for dispensations for disclosable pecuniary interests.
- c) To grant any requests for dispensation as appropriate.

3. Public Forum

An opportunity for members of the public to address the Committee.

4. Minutes

To approve the minutes of the Committee meeting of 1st July 2025.

5. Items deferred from the previous meeting.

To consider items deferred from the meeting of the Committee held on 1st July 2025

- a) The update of Financial Regulations to authorise overspend in the relevant budget heading to match additional amounts of funding received, with this to be reported to the Policy and Resources Committee.
- b) The status of the Election Fund, and authority to spend from it; and to consider the invoice for the ordinary elections held in May 2025.

6. Finance

- a) To review the 1st quarter budget monitoring report for the Council (all committees).
- b) To note the end of month 4 and 5 accounts for the Council (all committees).
- c) To note vires authorised by the Clerk under Standing Order 5.15
 - i. £720 from Office Health and Safety to Outside Spaces Health and Safety to cover the one-off cost of EICR certificates at the GPMG.
 - ii. £200 from Pitchside Café Miscellaneous Purchase to Pitchside Café New Equipment to help cover the cost of a new sink.
 - iii. £1000 from GPMG Maintenance and Repairs to Public Conveniences Maintenance and Repairs for additional repairs and to consider a further vire.
- d) To note the increase in national pay scales by 3.2% for 2025-26, which apply to all staff on national conditions and are backdated to 1st April 2025.
- e) To note that the Clerk's decision, acting under delegated authority in consultation with the Finance Manager and Chair of the Committee, on the Council's Accounts Package from 1st April 2026

7. Village Centre Regeneration

To consider a report and recommendations from the ad hoc working group on Village Centre Regeneration, and to consider any budget implications arising from this.

8. Strategic priorities 2026-27

To receive a report and consider the Council's strategic priorities for 2026-27, and any budget implications arising from this.

9. Budget 2026-27

- a) To receive reports and consider next steps on further significant financial decisions affecting the 2026-27 budget:
 - i. Employee pension schemes, including to note re-enrolment and redeclaration, and to consider schemes and contribution rates.
 - ii. Councillor allowances and expenses.
 - iii. The costs and practicalities of the Parish Council applying for a Road Traffic Order (deferred to this financial year by the meeting on 19th Nov 2024); and to note a petition regarding double yellow lines at Jennery Lane.
 - iv. Projects currently funded from the Land Securities High Street Improvement Fund, recommended by the Recreation and Amenities Committee.
 - v. Recommendations from committees regarding fees and charges:
 - 1. Charges for GPMG pitch hire, recommended by R&A.
 - 2. Charges for the hire of Burnham Park Hall, recommended by BPMC.
 - vi. Properties rented or leased by the council due to lapse during 2026 (confidential report)
 - 1. 5, Lent Green Lane
 - 2. The Pavillion at the George Pitcher Memorial Ground
 - vii. Parish Council Staffing (confidential report)
- b) To consider the first draft budget for the financial year 2025-26 (all committees).

The Public Bodies (Admission to Meetings) Act 1960, as extended by Schedule 12A of the Local Government Act 1972, makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.

10. Other recommendations from committees

Recommendation from the Recreation and Amenities Committee for the funding of a tree avenue in Burnham Park.

11. Sustainability, ecology and climate emergency

To review the list of actions from the Sustainability, Ecology and Climate Emergency Working Group.

12. Policies and procedures

- a) To consider the formal adoption of the Council's Health and Safety policy.
- b) To consider the updated Financial Reporting Calendar.

13. Consultations

- a) To note that the council has submitted a response a consultation from Slough Council on the draft statement of community involvement: ANON-AW8B-QB2N-5
- b) To consider whether to make a Council response to the Buckinghamshire Council consultation 'Your Bucks, Your Say' regarding priorities and budget (closes Thursday 9th October).

- c) To consider delegating a response to the Regulation 16 consultation on the Maidenhead Local Plan 2024-2039 (closes Tuesday 14th October).
- d) To consider a response to the Heathrow Expansion - EIA Scoping and Consultation and Regulation 11 Notification (closes Wednesday 1st October).

14. Correspondence

To consider a request from Burnham and District Heritage Society for the Council to hold assets in trust if required.

Date of next meeting: Tuesday 11th November 2025 (2nd budget meeting)